

CAP 10th Grade Expectations

Our goal is for you to succeed. The expectations below are intended not to limit you but to create a climate in which you can learn more effectively. Above all, we value self-advocacy and open communication to know how to customize your learning experiences in our classes.

Environment

Each individual deserves the chance to learn. To aid this process, we need to respect classroom protocols. For instance, when one person is talking, we all need to listen.

We will begin instruction at the bell. Therefore, please be punctual so that you don't miss valuable information. If you are late, please get settled as quickly as possible, quietly ask an elbow partner for instructions to get caught up, and check in with your teacher during independent work time or at the end of class. Since CAP 10 classes meet in the mornings, please reach out to your teachers for strategies and support if you find it difficult to consistently get to school on time.

Be prepared for class: you will need the assigned text, a notebook, paper, pen, pencil and planbook.

Grading Criteria

We use the MCPS grading system in which an "A" represents excellence, something of the highest quality. A "B" represents very good work and signifies a product that demonstrates mastery. A "C" represents satisfactory work that meets minimum standards for the assignment. A "D" represents below average work that falls short of demonstrating mastery. An "E" represents unacceptable work. Expectations and rubrics for individual assignments will be detailed in class.

Due Dates/Deadlines

You will be provided with at least three days to complete every major assignment in our classes. All assignments will be given with a clear due date. Late work will receive a 10% grade deduction. After the late work deadline (the class period after the due date), late work will be accepted so that you can receive feedback from the teacher on the learning goals but no credit will be given. If at any time you need strategies or support with organization and/or punctuality, please reach out to your teachers. We can be flexible with your due dates if we are given advance notice of your circumstances so please communicate with teachers about your individual needs.

Because we live in the digital age and are using Google Classroom and MyMCPS more, assignments should be submitted electronically or personally to the teacher who assigned it. Be sure to speak with the teacher if an assignment is late so it is not misplaced or unseen.

Homework

Out of respect for your teachers' and classmates' time and to ensure that cumulative learning goals are completed, homework is due at the beginning of the period when the bell rings. Reminders will be given. Again, please make arrangements with your teacher if you know you will be unable to meet homework due dates.

Reassessment

You must initiate the request for reteaching and reassessment by the next scheduled class meeting after an assessment is returned. To be eligible for reassessment, you must complete the original task or assessment on time, complete required assignments, and complete reteaching/relearning activities, as determined by the teacher. Work handed in late is not reassessable.

You will be limited to one reassessment for each reassessment opportunity offered. The second grade replaces the first, even if it is lower.

Not all work is eligible for reassessment. The following assessments/tasks may not be reassessed: end of course or semester exams, assessments that end an instructional unit or period of study, final research papers, reports, reading quizzes, timed writing assignments, some essays, and culminating projects or performances.

Attendance

We expect you to make valuable contributions to these classes; this is extremely difficult when you are not here. If you know you will be absent, please reach out to your teachers as soon as you are able to give them a heads up and to make arrangements for missed work. You have three days to make up missed work. We will gladly accept the excused note the day you return to ensure your missed work is not counted as late.

Testing Procedures

The following procedures will be followed in all testing situations:

1. You will begin the test only at the instructor's direction.
2. You will remain silent from the time the first test is distributed until the last test is handed in.
3. All tests must be completed within the prescribed amount of time unless special needs for a particular student have been determined and documented by the school system or prior arrangements have been made.
4. You will not use notes or text, unless given prior permission by the instructor.
5. Desks should remain clear of all materials except the test and a writing instrument.
6. You will not look at other students' work during the test.
7. You will remain seated and ask for assistance from the instructor by raising your hand, unless otherwise specified by the instructor.
8. Instructors will notify students who violate test-taking procedures after the completion of the test.

Plagiarism

The goal of each assignment we give is to measure the degree to which you have met the learning objectives. We use Turnitin.com and other tools to ensure that you are submitting original work.

If you violate any of the above procedures or have plagiarized, you will receive a zero on the assignment. A copy of the assignment is kept in your file.

General

We want you to succeed.

We want you to enjoy the work you do in our classes.

We want you to advocate for yourself and have open communication with us.

We want you to benefit from our classes so you can contribute meaningfully to society.

Please return this page signed by you and your parent or guardian to the teacher of your 1st block class.

Dear teachers, please be mindful of my learning needs and goals for this year:

I have reviewed and understand the expectations and testing procedures.

Student Signature

Parent/Guardian Signature

Student Name

Parent/Guardian Name

Date

Date